

**From:** [Johnson, Dawn](#)  
**To:** [Nelson, Marjorie](#)  
**Cc:** [Sarah Backsen](#)  
**Subject:** RE: cover letter for grizzly reviews  
**Date:** Wednesday, July 20, 2016 9:08:32 AM  
**Attachments:** [USFWS Grizzly Bear Peer Review Administrative Record 7-20-2016.docx](#)

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Sarah and Marjorie-

I am getting ready to submit the Admin Record for the Grizzly Bear Peer Review. Before I do, I thought you should see a draft and make sure it is what you want. Pdfs of the emails referenced will be included in the final submittal.

If this meets your requirements, I will submit officially with a cover letter and emails today.

Sincerely,

**Dawn Johnson PhD**

Senior Biologist, Amec Foster Wheeler  
Austin/Santa Barbara  
D/M 805 252 4370  
[dawn.johnson@amecfw.com](mailto:dawn.johnson@amecfw.com)    [amecfw.com](http://amecfw.com)

**From:** Nelson, Marjorie [mailto:[marjorie\\_nelson@fws.gov](mailto:marjorie_nelson@fws.gov)]  
**Sent:** Tuesday, May 24, 2016 5:24 PM  
**To:** Johnson, Dawn <[dawn.johnson@amec.com](mailto:dawn.johnson@amec.com)>  
**Cc:** Sarah Backsen <[sarah\\_backsen@fws.gov](mailto:sarah_backsen@fws.gov)>  
**Subject:** Re: cover letter for grizzly reviews

Hi Dawn,  
The address is 134 Union Blvd. Lakewood, Colorado 80228

You may make the electronic submission of the reviews, resumes, and letter as PDFs and you can send them to myself and Sarah Backsen, who is coordinating review of comments. For our administrative record, we will also need any relevant material that would go into the record such as emails between you and the peer reviewers giving direction on questions, emails between them and Steve Gess on issues. That can be completed after the 5th review is in. Please feel free to contact Sarah if you have any questions on the administrative record.

thanks so much!  
Marj

Marjorie Nelson  
Chief, Division of Ecological Services  
Mountain-Prairie Region  
U.S. Fish and Wildlife Service  
303-236-4258

Check out the SSA Framework - Google site for staff at : <https://sites.google.com/a/fws.gov/ssa/>

On Tue, May 24, 2016 at 9:05 AM, Johnson, Dawn <[dawn.johnson@amecfw.com](mailto:dawn.johnson@amecfw.com)> wrote:

Marjorie-

I've received 4 of the 5 reviews and am working on the transmittal letter, while waiting on the 5<sup>th</sup> review. The SOW indicates the transmittal letter should go to Noreen Walsh. I am planning on submitting everything electronically, but I should probably use her correct mailing address. Can you verify that address? I am also assuming I just submit to you, unless there are other people that I should include on the transmittal email?

I was just going to summarize the documents reviewed, the process, and who the reviewers are/were, then include the 5 reviews and 5 resumes. I'm assuming you want the letter, reviews and resumes each as separate pdfs (so that would be 3 pdfs total). Can you confirm that as well?

Is there anything else you want in the transmittal letter?

Sincerely,

**Dawn Johnson PhD**

Senior Biologist, Amec Foster Wheeler

Austin/Santa Barbara

D/M 805 252 4370

[dawn.johnson@amecfw.com](mailto:dawn.johnson@amecfw.com)    [amecfw.com](http://amecfw.com)



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## Peer Review of Delisting of Greater Yellowstone Ecosystem population of Grizzly Bears

### Administrative Record Summary

Updated 20 July 2016

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To: Peer Reviewer D		review. (Email not included in files to preserve anonymity).
From: Peer Reviewer D To: Dawn Johnson	5/24/2016	Received revised peer review and invoice. (Email not included in files to preserve anonymity).
From: Dawn Johnson To: USFWS (Marjorie Nelson)	5/24/2016	Requesting confirmation of address and content of letter report. (Email 4).
From: USFWS (Marjorie Nelson) To: Dawn Johnson	5/24/2016	Response to inquiry. (Email 4).
From: Peer Reviewer A To: Dawn Johnson	6/9/2016	Received peer review. (Email not included in files to preserve anonymity).
From: Dawn Johnson To: USFWS (Marjorie Nelson, Sarah Backsen, Steve Gess)	6/9/2016	Provided completed peer reviews, resumes, and cover letter. (Email 5).
From: Dawn Johnson To: Peer Reviewers	6/9/2016	Provided completed peer reviews, resumes, and cover letter. (Email 6).
From: Dawn Johnson To: USFWS (Steve Gess)	6/9/2016	Request for no-cost time extension. (Email 7).
From: USFWS (Steve Gess) To: Dawn Johnson	6/13/2016	Executed modification for time extension. (Email 7).
From: Dawn Johnson To: USFWS (Marjorie Nelson, Sarah Backsen)	6/23/2016	Inquiring about any comments. (Email 8).
From: USFWS (Sarah Backsen) To: Dawn Johnson	6/24/2016	USFWS still reviewing. (Email 8).
From: Dawn Johnson To: USFWS (Marjorie Nelson, Sarah Backsen)	7/18/2016	Inquiring about any comments and informing the USFWS about 2 phone calls received regarding the peer review. (Email 9).
From: USFWS (Sarah Backsen) To: Dawn Johnson	7/19/2016	USFWS has no comments on the peer review and the review is complete. (Email 9).
From: Dawn Johnson To: USFWS (Marjorie Nelson, Sarah Backsen, Steve Gess)	7/20/2016	Submission of the administrative record (this file).

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### ***Email Log***

Summary of emails between Dawn Johnson with Amec Foster Wheeler and US Fish & Wildlife Service (USFWS) and between Dawn Johnson and the peer reviewers.

Recipients	Date	Topic
From: USFWS (Steve Gess) To: Amec Foster Wheeler	4/14/2016	Executed Task Order (Email 1)
From: Dawn Johnson To: Peer Reviewers	4/14/2016	Announcement project was awarded and access to files. (Email 2)
From: Peer Reviewer A To: Dawn Johnson	5/4/2016	Reviewer expected his response to be delayed due to an unexpected emergency and asked whether he should continue as peer review. (Email not included in files to preserve anonymity).
From: Dawn Johnson To: USFWS (Steve Gess, Marjorie Nelson)	5/4/2016	Appraised USFWS of the situation and requested their input on whether they would approve the additional time or whether they would prefer to remove the 5 <sup>th</sup> reviewer. (Email 3)
From: USFWS (Steve Gess, Marjorie Nelson) To: Dawn Johnson	5/5/2016	Approval to extend the timeline 3 weeks to allow the 5 <sup>th</sup> reviewer to complete their review. (Email 3)
From: Peer Reviewer B To: Dawn Johnson	5/12/2016	Received peer review and invoice. (Email not included in files to preserve anonymity).
From: Dawn Johnson To: Peer Reviewer B	5/18/2016	Requested some clarifications on peer review. (Email not included in files to preserve anonymity).
From: Peer Reviewer B To: Dawn Johnson	5/19/2016	Received revised peer review. (Email not included in files to preserve anonymity).
From: Peer Reviewer C To: Dawn Johnson	5/19/2016	Received peer review and invoice. (Email not included in files to preserve anonymity).
From: Peer Reviewer D To: Dawn Johnson	5/20/2016	Received peer review. (Email not included in files to preserve anonymity).
From: Peer Reviewer E To: Dawn Johnson	5/23/2016	Received peer review and invoice. (Email not included in files to preserve anonymity).
From: Dawn Johnson	5/23/2016	Requested some clarifications on peer